
MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 23, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
Division 1 Councillor Jim Range – joined at 11:10 a.m.
Division 2 Councillor Gordon Spencer
Division 4 Councillor Ken Hergott
Division 5 Councillor Lane Nedelec
Division 6 Councillor Victor Hamm
Chief Administrative Officer Shiloh Bronken

REGRETS: Division 3 Councillor Rob Blais

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
10:00 a.m. Paige Hundt, Municipal Planner
Greg Ubell, Ratepayer
11:00 a.m. Kris Dushire, Water Security Agency
1:30 p.m. Colleen Fennig, Plant Health Technical Advisor

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

AGENDA

0624 – 25 SPENCER That the September 23, 2025 agenda be accepted as circulated.

CARRIED

MINUTES

0625 – 25 HERGOTT That the September 9, 2025 meeting minutes be approved as circulated.

CARRIED

Kerry Robertson, Municipal Foreman joined the meeting at 9:09 a.m.

MINISTRY OF HIGHWAYS – LINE PAINTING AGREEMENT

0626 – 25 SPENCER That the Rural Municipality of Mervin No. 499 enters into an Agreement with the Ministry of Highways to complete line painting through the RM of Mervin at a rate of \$440.00/km, for an estimated length of 12.5 kms at the following locations:

- Township Road 530 from Highway 26 in an easterly direction (~1.8 kms);
- Range Road 3211 in a southerly direction from the town limits of Turtleford (~4.8 kms); and
- Township Road 504 from Highway 26 in an easterly direction (~5.6 kms).

CARRIED

RECLAMATION OF GRAVEL PIT - NE 08-50-21 W3

0627 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 completes the reclamation of NE 08-50-21 W3, known as the "Lake Pit", utilizing in-house resources and the rental of heavy equipment to satisfy the Sale of Gravel and Access Agreement dated February 11, 2025, with the support and commitment of the landowner to contribute fifty percent of the total cost.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 23, 2025

RESORT VILLAGE OF TURTLE VIEW – HIGHWAY 697

- 0628 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 requests RMI Inc. to complete core sampling from Township Road 524 in a northerly direction to the Sunset View Beach Access Road on Highway 697 to determine the current configuration and status of the road to base further road improvement considerations.

CARRIED

AGREEMENT FOR ACCESS AND LEASE - SW 16-51-19 W3

- 0629 – 25 HAMM** That the Rural Municipality of Mervin No. 499 enters into an Agreement for Access and Lease at SW 16-51-19 W3, known as the "Coe Pit", with the Rural Municipality of Parkdale No. 498, that replaces the previous agreement for purchase and storage of gravel that was executed on June 15, 2018 that was assigned on September 11, 2025 with the conditions that approximately 17,000 cubic yards of one-inch material is to be removed on or before December 31, 2026 and the miscellaneous interest to be discharged when all material is removed.

CARRIED

Paige Hundt, Municipal Planner joined the meeting at 9:45 a.m.

Steven Gehlen, RMI Inc. joined the meeting virtually at 9:50 a.m. and left at 10:00 a.m.

Greg Ubell, Ratepayer joined the meeting at 10:03 a.m. and left at 10:06 a.m.

Municipal Planner Paige Hundt left the meeting at 10:10 a.m.

NE 32-52-19 W3 – LAND VEGETATION MANAGEMENT

- 0630 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 deems it necessary to undertake vegetation management at NE 32-52-19 W3 by the completion of custom spraying in the fall of 2025, consisting of the application of: a) 2 liters per acre of Roundup and b) 2,4-D as indicated. Furthermore, a two-year crop tender be issued beginning in spring of 2026, which shall include a second application of custom spraying and re-seeding of alfalfa, provided by the RM at the completion of the agreement.

CARRIED

2026 GRAVEL CRUSHING TENDER

- 0631 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 requests Administration to complete a Request for Tender with a closing date of November 6, 2025 at 4:30 p.m. for crushing of:
- 25,000 cubic yards of 1" material at NW 09-51-19-W3, known as the Cormack Pit, with stripping; and
 - 50,000 cubic yards of 1" material at NW 31-51-19-W3, known as the Johnson Pit 'A', with stripping.

CARRIED

RECLAMATION OF GRAVEL PIT - NE 36-51-20-W3

- 0632 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 requests Administration to engage with the landowner of NE 36-51-20-W3, known as the "Taves Pit", to advise that all material has been removed as per the Sale of Gravel and Access Agreement dated April 12, 2025. Furthermore, the area is in a satisfactory condition suitable for cattle grazing.

CARRIED

Initial: 
Reeve
Initial: 
Administrator

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TOWN OF TURTLEFORD & RM OF MERVIN FIRE DEPARTMENT REQUEST

0633 – 25 HAMM That the Rural Municipality of Mervin No. 499 supports the request of the Town of Turtleford and RM of Mervin Fire Department to install a 2" fill line before the water meter at the Firehall with confirmation that the pressure/volume provided to the property will sustain the flow and that all expenses for the installation be the responsibility of the Fire Department.

CARRIED

PUBLIC HEARING

0634 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 recess the September 23, 2025 regular meeting at 10:30 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

0635 – 25 SPENCER That the Rural Municipality of Mervin No. 499 resumes the open session of the September 23, 2025 Council Meeting at 11:00 a.m.

CARRIED

PUBLIC WORKS REPORT

0636 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson as discussed.

CARRIED

Municipal Foreman Kerry Robertson left the meeting at 10:55 a.m.

Paige Hundt, Municipal Planner joined the meeting at 11:00 a.m.

Division 1 Councillor Jim Range joined the meeting at 11:10 a.m.

Kris Dushire, Water Security Agency joined the meeting at 11:05 a.m. and left at 11:35 a.m.

Rick Matthews, Certified Water Operator joined the meeting at 11:34 a.m. and left at 11:35 a.m.

DISCRETIONARY USE PERMIT FOR A TEMPORARY RV AS PRINCIPAL USE

0637 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for the following:

- #250051-093 Lot 1, Block 6, Plan 84B02764 SSVB;
- #250049-034 Lot 3, Block 6, Plan 83B14088 SAND; and
- #250050-066 Lot 11, Block 8, Plan 101957339 SAND.

CARRIED

BAREFOOT DEVELOPMENTS – SERVICE AGREEMENT PERFORMANCE PROVISIONS

0638 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 acknowledges that all performance provisions and obligations have been met by Barefoot Developments pursuant to the Servicing Agreement dated January 10, 2019 and subsequent Addendum dated November 22, 2022 for Lots 1-7, Block 4, Plan No. 102342596 in the Organized Hamlet of Crystal Bay Sunset at Brightsand Lake. Furthermore, that the Letter of Credit for \$10,000.00 dated November 29, 2024, be returned.

CARRIED

MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT

0639 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report and discussion of Paige Hundt, Municipal Planner as circulated.

CARRIED

Paige Hundt, Municipal Planner left the meeting at 11:57 a.m.

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RECESS

0640 – 25 SPENCER That the Rural Municipality of Mervin No. 499 recess the September 23, 2025 meeting at 12:10 p.m.

CARRIED

RECONVENE MEETING

0641 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 reconvenes the September 23, 2025 meeting at 12:40 p.m.

CARRIED

CO-SPONSOR SARM MIDTERM RESOLUTION – RURAL MUNICIPALITY OF FRENCHMAN BUTTE NO. 501

0642 – 25 SPENCER That the Rural Municipality of Mervin No. 499 co-sponsors the Rural Municipality of Frenchman Butte No. 501 resolutions for the 2025 SARM Midterm Convention:

1. Fair Compensation for Crop Damage from Wildlife requesting that the Provincial Government and Saskatchewan Crop Insurance Corporation explore and implement a crop replacement option, in addition to existing monetary compensation, for producers suffering verified crop damage from wildlife; and
2. Compensation for Wildlife Damages to Pastures requesting that the Provincial Government and Saskatchewan Crop Insurance Corporation expand the Wildlife Damage Compensation Program to include all types of pastures, including native grassland, seeded forage, and hay land used for grazing, when verified wildlife damage occurs. Further recommendation is that compensation be calculated on a per-animal basis, equivalent to the cost producers would incur to rent alternative grazing pasture.

CARRIED

AGRICULTURAL HEALTH AND SAFETY NETWORK – STEERING COMMITTEE MEMBER NOMINATION

0643 – 25 HAMM That the Rural Municipality of Mervin No. 499 nominates Division 4 Councillor Ken Hergott for representing SARM Division 6 on the Agricultural Health and Safety Network Steering Committee for a two-year term as the voice of the farmers, ranchers, their families and their workers through guidance and feedback on the programs and initiatives.

CARRIED

SASKATCHEWAN EMERGENCY PLANNER'S ASSOCIATION – ANNUAL GENERAL MEETING, OCTOBER 6, 2025

0644 – 25 HAMM That the Rural Municipality of Mervin No. 499 supports Deputy Reeve Gordon Spencer and CAO Shiloh Bronken representing the RM at the Saskatchewan Emergency Planner's Association AGM held virtually on October 6, 2025.

CARRIED

TURTLEFORD LIBRARY REQUEST

0645 – 25 RANGE That the Rural Municipality of Mervin No. 499 approves the request of Rena Fleming, Librarian, to allow patrons to remain in the facility during non-operational hours under direct supervision of the librarian and that all safety and security measures will be followed. Furthermore, that the Town of Turtleford be engaged for their support of the request.

CARRIED

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DEMOLITION PERMITS – TAX CANCELLATIONS

- 0646 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the improvement tax cancellations resulting from satisfactory demolition permit approval for the following properties as attached:
- Lot 21, Block 2, Plan No. 61B06441 SSVB from April 22, 2025; and
 - Lot 11, Block 2, Plan No. 87B10655 HSBY from July 29, 2025.

CARRIED

NORTHWEST COMMUNITY SAFETY SERVICES INC.

- 0647 – 25 RANGE** That the Rural Municipality of Mervin No. 499 accepts the Northwest Community Safety Services Inc. report and update as provided by Police Chief Gordon Spencer.

CARRIED

TAX ENFORCEMENT

- 0648 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 accepts the tax enforcement list as presented by Administration and that tax enforcement proceedings are initiated.

CARRIED

TAX LIEN LIST

- 0649 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 requests Administration to advertise the tax lien list, consisting of parcels which have more than one-half of last year's annual levy in arrears.

HAMLET MINUTES AND CAPITAL PLANS

- 0650 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt and acceptance of the following minutes and capital plans from the hamlets:
- Crystal Bay Sunset, September 10, 2025 with a 5-Year Capital Plan;
 - Evergreen Acres, August 30, 2025;
 - Sandy Point, March 15 and June 28, 2025; and
 - Turtle Lake South Bay, September 1, 2025 Special Meeting.

CARRIED

CORRESPONDENCE OF SEPTEMBER 23, 2025

- 0651 – 25 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the September 23, 2025 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF SEPTEMBER 23, 2025

- 0652 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27442 to cheque #27461 (\$151,439.81), manual cheque #1454-Man to #1460-Man (\$20,960.95), and payroll (\$41,777.03), totaling \$214,177.79 for payment.

CARRIED

STATEMENT OF FINANCIAL ACTIVITIES AS OF AUGUST 31, 2025

- 0653 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges the Statement of Financial Activities as of August 31, 2025 as circulated and discussed.

CARRIED

Colleen Fennig, Plant Health Technical Advisor joined the meeting at 1:40 p.m. and left at 2:10 p.m.

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INVITATION TO THE 2026 ANNUAL RATEPAYER'S MEETING

0654 – 25 RITZ That the Rural Municipality of Mervin No. 499 extends an invitation to Colleen Fennig, Plant Health Technical Advisor for a presentation at the 2026 Annual Ratepayer's Meeting.

CARRIED

WEST YELLOWHEAD WASTE RESOURCES AUTHORITY – ASSET MEMBERSHIP SHARES

0655 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 requests Administration to complete payment for seven (7) asset membership share units out of fifteen (15) in West Yellowhead Waste Resource Authority pending the approval of amended Articles of Incorporation, for a total value of \$700,000.00. Furthermore, the funds are to be paid initially from the General Chequing Account until the Term Deposit No. 00407 matures in February 2026.

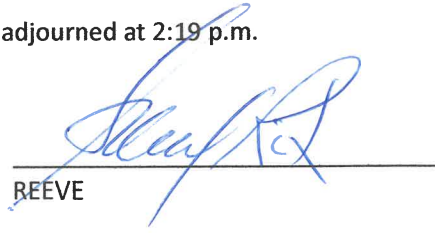
CARRIED

ADJOURNMENT

0656 – 25 RANGE That the September 23, 2025 meeting be adjourned at 2:19 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE